

GRAND LEDGE AREA CHAMBER OF COMMERCE
Holiday Parade Registration Form 2008.
Parade Date is December 5, 2008 - Step Off Time Will Be 7:00 p.m.

REGISTRATION

1. All units must be registered in advance to participate in the parade.
Registration deadline: November 28, 2008. Contingents can begin to assemble in the staging area at 5:00 p.m.
Standard Registration Fee
There will be no registration fee unless it is a political entry. That fee is \$50.00 per entry.

2. **Acceptance of Operating Procedures and Policies**

By signing the bottom of the Registration Form you confirm that you are authorized as a representative for the organization and that your organization has read, understands and agrees to abide by the policies and operating procedures for the 2008 Grand Ledge Area Chamber of Commerce Holiday Parade described below.

PROCEDURES AND POLICIES

- ***Non-discrimination:** The Grand Ledge Area Chamber of Commerce, Parade Committee welcomes the participation of all people regardless of age, creed, national origin, race, religion orientation and asks all participants organization to also engage in non-discriminatory actions. All registration forms must be reviewed and approved by the Holiday Parade Committee. The Holiday Committee reserves the right to deny any registration form.
- ***Parade Image:** Participants are requested to show respect for all people and organizations and be aware that children will be in attendance at this event.
- ***Illumination:** It's recommended and encouraged all floats to be lighted.
- ***Vehicles and Floats:**
 - Length:** Units cannot be longer than authorized by the state for truck and trailer or tractor-trailer unit.
 - Decoration:** All vehicles, except antique or custom cars or specialty vehicles are to be decorated.
 - Safety:** No alcoholic beverages or illegal substances may be on or in any unit; drivers need appropriate license and insurance. It's recommended floats have at least one ABC Fire extinguisher on the float with easy access.
- ***Float Guides/Parade Marshals:** An organization with a float needs to have a "Float Guide" to direct the float along the route. Guides need to attend the orientation meeting.
- ***Directions During Parade:** The Parade Coordinators authorized to provide placements, movements and dispersion directions. Participants shall follow all directions provided by police or fire personnel.
- ***Item Distribution:** Organizations can distribute "throws". Throws should have some intrinsic value. Organizations may not randomly throw literature, brochures, business cards or flyers but may hand them to people along the parade route. Sexually explicit materials may not be thrown or handed out. Groups are asked to the Parade Committee if throws are to be distributed. Care needs to be taken to ensure the safety of participants and people along the parade route*.
- ***Route:** From the start point the parade will travel South on Bridge Street ending at the First United Methodist Church parking lot on the corner of Scott and Bridge Street.

5. **SUBMIT THE FORM (page 2)**

Mail the completed form with applicable fees to:
Grand Ledge Area Chamber of Commerce
222 South Bridge Street
Grand Ledge, MI 48837.

-----PLEASE FILL IN COMPLETELY AND PRINT CLEARLY-----

A. INFORMATION ABOUT YOUR ORGANIZATION:

1. Organization / Group Name _____
Type of Group: ___Musical ___Business ___Military Unit ___Political / Advocacy ___Professional ___ Queen
___ Equestrian/Hour Unit ___ Antique Vehicle ___ Fire Unit ___ Fraternal/Service Club ___ Other Animals
___ Float ___ Religious / Spiritual ___ Social ___ Sports
___ Other (describe) _____

Address _____
City _____ State _____ Zip Code _____
Phone _____ Fax _____ E-Mail _____

2. Contact Person _____

Address _____
City _____ State _____ Zip Code _____
Phone _____ Fax _____ E-Mail _____

B. INFORMATION ABOUT THE ENTRY

How many people will be participating in your group (approximately.)? _____
Will your group have a float? ___Yes ___No Approximate Size _____
Will you have music? ___Yes ___No
Will you have a decorated vehicle(s) other than float? ___Yes ___No Type? _____
Will you have "Throws"? ___Yes ___No
How many feet will you need for line up prior to the parade? _____

The Grand Ledge Chamber of Commerce sponsors the Holiday Parade to celebrate the Holiday Season, the Grand Ledge Community and Businesses. To provide an exciting, but safe and organized event, we ask all participating organizations to comply with our Operating Procedures and Policies listed above on this registration form.

Authorized Representative Signature _____ Date: _____

You MUST supply us with a contact Name and Phone number, as you will be called and given your line-up number.